



## Department of Public and Behavioral Health Policy

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### 1.0 POLICY

The Division of Public & Behavioral Health/ Medical Marijuana Program (MMP) will provide Medical Marijuana Establishment (MME) Applicants who inquire with application scores. Dispensary applicants who do not wish their information to appear on the Division website and cultivation, production and laboratory applicants who wish to know their overall score may do so by faxing a specialized inquiry to the Division.

MME applicants who contact the Division wishing breakdowns of their scores, by category, are asked to contact the Division to schedule one meeting to obtain such scoring information. Due to the need to verify identity and ensure the confidentiality required by NRS 453A.700, neither phone, Skype nor video-conferenced meetings will be supported.

### 2.0 PURPOSE

This document describes the strict adherence to the policy for MME applicants to access the scoring information.

### 3.0 SCOPE

MME Applicants

### 4.0 PROCEDURE

A dispensary applicant may access their application score by returning a signed consent to release form, prompting the Division to publish their business name and score on the website.

Dispensary applicants who do not wish their information to appear on the Division website and/or cultivation, production and laboratory applicants wanting their overall score, may do so by having the Contact Person fax to the Division a written request for the desired score(s), a copy of the MME application page 2 (Applicant Information Sheet), and a photocopy of their driver's license. The bureau will use a single secure fax machine for this process. The Division will, upon receiving said request, mail the score to the requestor.

Applicants wishing categorical breakdowns of their scores may schedule a meeting in the Las Vegas or Carson City Medical Marijuana Program office. The Contact Person, Owner, Officer and/or Board Member may schedule and attend. Only designated staff persons trained by the Program Manager 2, Education and Information Officer, or Bureau Chief can conduct this meeting. This Division representative will ensure the legitimacy of the company representative to view the scoring information, including but not limited to, making a copy of their identification card.



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- 4.1 During the meeting, the company representative will be provided the average score for each category of their application(s), and the total overall score(s). A copy of the MME application will be provided to the company so they can compare the score with the maximum score available for that category.
- 4.2 The company representative can make notes of the scoring information provided. No photocopies, scan, recordings, or photographs can be made of the information provided.
- 4.3 Division staff will not discuss nor comment on the scores provided, nor discuss or comment on the Division's review process.
- 4.4 No information will be provided on any other MME application not associated with the company representative.
- 4.5 The meeting will be scheduled for up to but no longer than 30 minutes.
- 4.6 A copy of the following documents will be maintained in the Establishment hard copy file, and electronically: a copy of the establishment scoring information, copies of ID cards, and a copy of the MS Outlook appointment information.